

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** March 7, 2017

**ACTION REQUESTED:** Consider a Special Event Application request to hold the Yakima River Canyon Marathon.

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**BACKGROUND:** The Commissioner's office received a Special Event application to hold the annual Yakima River Canyon Marathon on Saturday April 1, 2017.

**INTERACTION:** The applicant is requesting a waiver to the following:

**Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity** - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their event has proven to have no effect on the roads in the past.

The applicant **does not** need a waiver to the following:

The applicant has not requested a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** but since their event is scheduled to begin at 7:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 7:00 a.m. they will not need a waiver.

The permit fee has been paid and Staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Fire Marshal & Prosecutor.

Public Works has requested the following:

The Applicant is required to provide DPW with additional information on the proposed traffic control strategies to be implemented along County roads for review and approval. Traffic control strategies shall be in a manner that not only facilitates the event participants but also the local traffic. Additionally the Applicant will be required to issue advance notification of any traffic impacts or modifications

associated with their traffic control proposal (See memo for specifics).

- 1) Local advertisement in the Daily Record/Radio/physical posting two weeks in advance to inform the traveling public of upcoming event in order to give them the choice to plan a different route during this time period.
- 2) There will be no closures of County roads, and there will be efficient signage and traffic control at all intersections.
- 3) Next year there will be a detailed map with signage placement, adequate traffic control, and info stating there will be no closures of County roads.

**RECOMMENDATION:** Approve the Event Application to hold the annual Yakima River Canyon Marathon on Saturday April 1, 2017.

**HANDLING:** BOCC Staff to send notice to applicant and notify County Departments.

**ATTACHMENTS:** Special Event Application  
Certificate of Liability Insurance  
Memos from County Departments with recommendations  
Treasurer's Receipt for Event Permit Fee  
Proof of 501C3

**LEAD STAFF:** Mandy Buchholz, Deputy Clerk of the Board